

The premises of the Academy of Fine Arts

The Academy of Fine Arts is beautifully located at Arts Campus on the banks of the Ume River, only a short walk from town center. The premises consist of studios, workshops and offices on a surface of 3000 m². The Academy also has a gallery in a nearby building.

The academy is open during office hours, only students and staff at the academy are allowed to reside on the premises at all other times.

Error report

Faults on the facilities during office hours are reported to

Robert Djärv 070 -376 25 41 or

Gunno Bengtsson 070-376 25 38

Emergencies at other times: Baltic 090-14 46 77

The University Security Number 090-786 76 00 can be used around the clock to:

- you want to get in touch with a security guard
- you have locked yourself out, forgotten your passcard or keys
- you discover unauthorised persons on our premises
- you want to report observations
- you feel uncomfortable going out to your car in the car park
- you have information which is important for the university or security staff
- you want to report faults with the access and intrusion detection system.

UMU-card

All students and staff at the Academy of Fine Arts will be offered a UMU-card. That is a multi-function card used for access to the premises, library card at Universitetsbiblioteket (UB) and copy/print card with cash free payment via Payex.

More info on the UMU-card here: <https://www.aurora.umu.se/Stod-och-service/Campus-och-lokaler/umu-kortet/>

Maintenance of the premises

The cleaning services' staff will clean corridors and public spaces, ie clean floors and empty garbage bins. They will not clean the school kitchen, it is up to everyone to keep the kitchen tidy. Every grade has one refrigerator and one larder for storing food.

It is not permitted to bring pets into the premises and smoking is only allowed at certain places outdoors.

Public spaces as for example the entrance hall, the seminar room and the library must always be cleaned and tidied after use.

The corridors must be kept passable and must not be used for storage. Large paintings might be placed in the corridors as long as they are placed along one wall only. Special storage are available at floor 3 and 4. This is most important for fire protection.

Project spaces

There are a number of project spaces at the academy, they can be booked for one week at the time.

In the project space on ground floor, the scheduled activities have priority in the booking system.

The project spaces are reserved at Cambro <https://www.cambro.umu.se/portal>

When you have finished using the project space, it is up to you to make sure the space is ready to use by the next person in line, this means that you shall:

- remove all you brought there
- clean
- paint stains that won't go away from cleaning
- tables and chairs from the seminar room must not be used in the project spaces

If you won't be able to use the space during the reserved period, the booking must be removed from Cambro as soon as possible.

If the reserved space is not being used during the first day of the booking, it is free to use by someone else, provided that you checked with the person who made the reservation.

Studio spaces

It is up to the students to divide the studio spaces between themselves when the autumn semester starts, this will be done with documents provided by and the assistance from the fire protection representative and the work environment representative. The five larger studios on floor 3, 4 and 5 are meant for BFA1 students and shall be shared by 2 – 3 students.

The studio spaces must be emptied at exchange studies or a longer study leave to make room for other students.

The studio spaces are work spaces and must not be used for accommodations. The students take care of the cleaning themselves.

The Workshops

A general introduction to the workshops for BFA1 and MFA1 focusing on safety and environmental impact, is performed every year at the start of the study year. Individual tutoring is required before the students are allowed to work unaided. The staff responsible for the workshops evaluate the aptitude and skills of each student.

Due to the risks, working alone in the workshops is not allowed.

The responsible staff informs on routines and regulations in each workshop. The students sign a contract to follow the provisions in terms.

Only current students who have signed the contract to follow the provisions in terms, are allowed to use the workshops.

The staff responsible for the workshops at the academy are present in the workshops on a daily basis and have a good view of the work taking place. They continuously monitor the equipment and materials used and take all necessary precautions for an in all aspects safe work to be conducted.

Alcohol must not be used on the premises according to the Ume University regulations. Exceptions can be made at special occasions, permission must then be applied for to the Head of Department. This must be done at least seven days prior to the occasion. The fire protection representative and the work environment representative must be involved in planning of the occasion.