

Organization and meeting structure

Umeå Academy of Fine Art is an institution within the Faculty of Arts at Umeå University, whose governing organ is the Board of the Faculty. The Academy is led by the Head of Department, who has the overall responsibility for the institution. There is also an Associate Head of Department, who has the responsibility when the regular Head of Department is absent.

There are two councils that prepares cases and gives a recommendation for decision.

<p style="text-align: center;"><i>Education Counsel</i></p> <p>For educational matters on Bachelor- and Master level</p> <p><u>Participants</u></p> <p>Head of Studies</p> <p>Program Coordinator</p> <p>Professors</p> <p>Teachers</p> <p>Student representatives from each class</p>

<p style="text-align: center;"><i>Research Counsel</i></p> <p>For matters regarding research, quality and development of research</p> <p><u>Participants</u></p> <p>Head of Department</p> <p>Research Moderator</p> <p>Administrative Coordinator</p> <p>Professors</p> <p>Teachers</p> <p>PhD-students</p> <p>Student representative from Masters level</p>
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The counsels meet a few times per semester. Decisions are made at *the Head of Departments Decision Meeting*, which usually takes place monthly.

Staff meetings take place every week, and the meeting in the end of each month is a *Workplace Meeting*. A *Management Group* meets weekly and a *Work Environment Group* meets every semester.

<p style="text-align: center;"><i>Management group</i></p> <p>Formulates goals, visions, program content, discusses development, economics etc</p> <p><u>Participants</u></p> <p>Head of Department</p> <p>Associate Head of Department</p> <p>Professors</p> <p>Research Moderator</p> <p>Director of Studies</p> <p>Administrative Coordinator</p>

<p style="text-align: center;"><i>Work Environment Group</i></p> <p>Treats action plan for the systematic environmental work, safety, etc</p> <p><u>Participants</u></p> <p>Head of Department</p> <p>Environment Representative</p> <p>Equality Representative</p> <p>Fire Security Representative</p> <p>SAMO – Students Environment Repr</p>
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The Head of Department has regular meetings with the student union at the Academy. Students appoints the student representative to the Education Counsel and the Research Counsel, as well as SAMO. Students are invited to participate in the Workplace Meeting.